

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

AGENDA FOR REGULAR MEETING

Robert L. Craig School

Cafeteria

March 12, 2024

Call to order by Board President Meeting opened at _____

Roll Call

Members Present:

Members Absent:

Also Present:

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

- Acceptance of Minutes of February 20, 2024, closed session and regular session, and Superintendent Report – Attachment 1.1

Motion:

Seconded:

Action taken:

- Acceptance of Correspondence

- Superintendent's Report

Motion:

Seconded:

Action taken:

- PRESENTATION: Annual Financial Audit of 2022-2023 – Paul Lerch, CPA

- Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion:

Seconded:

Action taken:

1. SUBMISSION OF PRELIMINARY 2024-2025 BUDGET

WHEREAS, the preliminary 2024-25 school budget was approved for submission to the Executive County Superintendent by the Board of Education on March 12, 2024, and

WHEREAS, the Moonachie Board of Education authorized the submission of the 2024-2025 Preliminary School Budget to the Bergen County Executive Superintendent of Schools with the following Fund Allocations and requested waivers:

<u>Budget Totals:</u>	<u>2024-2025 Budget</u>	<u>Local Tax Levy</u>
Total General Fund	\$ 13,537,214	10,034,562.00
Total Special Revenue Fund	\$ 959,899	0.00
Total Debt Service Fund	\$ 0.00	\$ 0.00
Totals	\$ 14,497,113	\$ 10,034,562.00

Be it resolved that the General Fund tax levy \$10,034,562.00 is approved to support the 2024-2025 school year budget.

BE IT FURTHER RESOLVED that the Moonachie Board of Education authorize the inclusion of \$160,000 from Maintenance Reserve into the preliminary 2024-2025 budget for required maintenance.

BE IT FURTHER RESOLVED that the Moonachie Board of Education authorize the inclusion of \$1,300,000 from Capital Reserve into the preliminary 2024-2025 budget for repair to the exterior building façade, repair to the sewer system, repair structural damage to the plumbing system, repair of hallway flooring, and repair or replacement of older HVAC units of the Robert L. Craig School.

BE IT FURTHER RESOLVED that the Moonachie Board of Education authorize the use of the Enrollment Adjustment in the amount of \$21,558 for use in the 2024-2025 school year.

BE IT FURTHER RESOLVED that the Moonachie Board of Education authorize the use of the Healthcare Adjustment in the amount of \$32,680 for use in the 2024-2025 school year.

BE IT FURTHER RESOLVED that the Moonachie Board of Education authorize the inclusion of Use of Banked Cap in the amount of \$84,784. In accordance with the N.J.A.C. 6A:23A-10.3 (b), the district has fully exhausted all eligible statutory spending authority. The adjustment will be used to accommodate increasing enrollment in the general education, special education and preschool education population and the subsequent associated costs. The Moonachie Board of Education will complete this by the end of the 2024-2025 budget year and acknowledges that it cannot be deferred or incrementally completed over a larger period of time.

2. Motion that the Moonachie Board of Education establish the school district travel maximum expenditure amount for the 2024-2025 school year as per N.J.A.C. 6A:23B-1.2 (b) not to exceed \$15,000. The maximum amount for the 2023-2024 school year was budgeted at \$15,000 and the amount spent as of March 12, 2024 for the 2023-2024 school year is \$7,797.10. The Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.
3. Motion to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work done and performed for March 2024 for a total of \$583,889.94 – Attachment 2.3
4. Motion to approve the Payroll Check Register for February 29, 2024 for \$114,773.72 with gross wages of \$199,332.65 – Attachment 2.4
5. Motion to approve the Check Register for the month of February 2024 for \$91,338.91 - Attachment 2.5
6. Motion to approve the submission of the Moonachie School District 2024-2025 Preschool Education Aid (PEA) Budget Planning Workbook and accept the subsequent funds of \$626,960 for 40 general education full-day preschool students for the 2024-2025 school year – Attachment 2.6
7. Motion to approve the Treasurer's Report for month ending January 31, 2024 – Attachment 2.7
8. Motion to approve the Report of Secretary to the Moonachie Board of Education for the month ending January 2024 – Attachment 2.8
9. Motion to approve the Monthly Transfer Report for January 2024 – Attachment 2.9
10. Motion to approve the Cintas Fire Protection Semi-Annual Sprinkler Inspection for 8 wet systems for \$2,388.25.
11. Motion to approve the Special Education Tuition Contract Agreement between the Moonachie Board of Education and the Bergen County Special Services for the 2023-2024 school year – Attachment 2.11
12. Motion that the Moonachie Board of Education accept the findings expressed by the auditing firm of Lerch, Vinci and Higgins, LLP as cited in their reports

entitled Annual Comprehensive Financial Report (ACFR) and Auditor's Management Report (AMR) for year ending June 30, 2023 – Attachment 2.12

13. Motion to approve the Audit Findings/Recommendations Corrective Action Plan Addressing the audit recommendations listed under Financial Planning Accounting & Reporting – Attachment 2.13
14. BE IT RESOLVED, that the Moonachie Board of Education ("Board) appoints Chassan, Lamparello, Mallon, Capuzzo, P.C. as general counsel, labor counsel, negotiations counsel, and construction counsel effective retroactive to February 15, 2024 through June 30, 2024.

3. Policy

Motion:

Seconded:

Action taken:

1. Motion to approve the following Revised & Abolished Policies & Regulations:

P1140	Educational Equity Policies/Affirmative Action	Revised
P1523	Comprehensive Equity Plan	Revised
P1530	Equal Employment Opportunities	Revised
R1530	Equal Employment Opportunity Compliant Procedure	Revised
P1550	Equal Employment/Anti-Discrimination Practices	Revised
R2200	Curriculum Content	Revised
P2260	Equity in School & Classroom Practices	Revised
R2260	Equity in School & Classroom Practices Complaint Procedure	Revised
P2411	Guidance Counseling	Revised
P3211	Code Of Ethics	Revised
R5440	Honoring Student Achievement	Revised
P5570	Sportsmanship	Revised
P5750	Equitable Educational Opportunity	Revised
P5755	Equity in Educational Programs & Services	Abolished
P5841	Secret Societies	Revised
P5842	Equal Access of Student Organizations	Revised
P7610	Vandalism	Revised
R7610	Vandalism	Revised
P9323	Notification of juvenile Offender Case Disposition	Revised
P2423	Bilingual Education	Revised
R2423	Bilingual Education	Revised
P2431.4	Prevention & Treatment of Sports-Related Concussions & Head Injuries	Revised
R2431.4	Prevention & Treatment of Sports-Related Concussions & Head Injuries	Revised

4. Personnel

Motion:

Seconded:

Action taken:

1. Motion to approve Elizabeth Connolly as Teacher at MA/Step 3-4 for an annual salary of \$58,245 for the 2024-2025 school year.

2. Motion to approve Colleen O'Neill as Part-Time Aide at an hourly rate of \$17.00 for the 2023-2024 school year, pending outcome of the Criminal History Background Screening.
3. Motion to approve Cathy Hervias as Part-Time Aide at an hourly rate of \$17.00 for the 2023-2024 school year, pending outcome of the Criminal History Background Screening.

5. Curriculum

Motion:

Seconded:

Action taken:

1. Motion to approve the following workshops:

Destination	Date	Cost
Wood-Ridge High School 8 th Grade Orientation	TBD	\$400 Bus
Metropolitan Medical Corporation First Aid/CPR Training - Lauren Barnaba, Amanda Mulvaney, Melanie Vocaturo, Jaime Migliorino, Ariana Acosta, Alexandra Acosta, Teresa Meyers, Lori Schmatz, Allison Maccarrone	March 6, 2024	\$525.00
Google Certification Course: Level 1 -Gabriela Vega, Jason Selle	Virtual	\$450

2. Motion to approve the Extended School Year Program: June 17 – July 26, 2024 Monday-Friday 8:15 a.m. – 12:15 pm (off July 4 & 5) for a total of 28 days.
3. Motion to approve New Jersey statewide student support services: NJ4S Hub - Bergen County's System of Support for Youth and Their Families for equitable and accessible prevention, early intervention services and linkages to other resources needed to support the mental health and well-being of young people throughout Bergen County at no cost to the district – Attachment 5.3

6. Facilities

Motion:

Seconded:

Action taken:

7. Old Business

Motion:

Seconded:

Action taken:

8. New Business

Motion:

Seconded:

Action taken:

9. Information Items
 1. Average monthly attendance from 2/1/24 – 2/28/24 – Attachment 9.1
 2. Monthly report of attendance officer for the month ending February 2024– Attachment 9.2
10. Discussion Items
11. Public Comments
12. Adjournment

Motion:

Seconded:

Action taken: